

FUNDRAISING VOLUNTEER - HOME BASED (20 - 60%)

Start Date: As soon as possible



About Global Refugee Initiatives

Global Refugee Initiatives (GRI) is a humanitarian NGO with offices in Kampala and Kiryandongo Refugee Settlement in Uganda. The focus areas of our programs are strategic education services, health services enhancement and management, psycho-social support, community health, human rights protection, and livelihoods.

We are currently looking for a volunteer to support us in fundraising for our ongoing programs as well as new initiatives.

Duties and responsibilities include:

- Conduct research on grant making foundations, embassies and others and identify new funding opportunities.
- Review identified opportunities with GRI supervisor and proposal team.
- Take the lead in developing and writing project proposals based on donor requirements as well as assisting team members in editing and improving proposals.
- Ensure the high-quality submission by following proposal-writing standards with emphasis on readability, consistency, and tone.
- Maintains an internal proposal database.
- Donor reporting.
- Additional duties may include meeting with donors and presenting projects in order to persuade funding.
- Creative fundraising initiatives on behalf of the volunteer are highly welcome, such as running online campaigns through social media or crowd funding sites.

Requirements:

- University degree in social science, political science, economics, journalism, communication & marketing or a similar field.
- Experienced in working with international or local non-profit organisations. Practical knowledge in project management, fundraising or related.
- Fluent in English both written and spoken. Other language competencies are an asset.
- Excellent writing and research skills.
- Knowledge of East Africa of advantage.
- A minimum availability of 8 hours per week, preferably for at least 6 months.

What we offer:

- Practical work experience with an innovative and growing NGO.
- First-hand insights into humanitarian work in Uganda, more specifically into Uganda's Refugee Response Plan.
- Flexible working hours and remote working.
- Close collaboration with other team members based in Uganda.
- Supervision and guidance by GRI Board members when needed.
- Please note that this is an unpaid part-time position. In case of successful proposals resulting in the securing of funds, the volunteer will receive a commission that will be agreed upon during the interview.

GRI is an Equal Opportunity Employer, all qualified applicants will be considered for this opportunity without regard to age, colour, religion, gender and origin. Interested candidates are invited to send applications with CV/resume and letter of motivation to: recruitment@griuganda.org

To learn more about GRI, please visit our website: www.griuganda.org

Closing Date: 31th of December 2023