



Job Description for Communications and Social Media Officer – Home Based

About Global Refugee Initiatives (GRI)

Global Refugee Initiatives (GRI) is a humanitarian NGO with offices in Kampala and Kiryandongo Refugee Settlement in Uganda.

GRI aims to ensure that funding for its programs are spent in ways that maximize its impact, by partnering with other stakeholders and local actors.

The focus areas of our programs are strategic education services, health services enhancement and management, psycho-socio support, community health, human rights protection and livelihoods.

Responsibilities of the Communications and Social Media officer

Specific activities:

- Develop communication materials explaining GRI's work with special emphasis on graphics
- Assist in keeping all GRI communications up to date, regularly publish content on Social Media
- Update website content, write news and blog posts, keeping GRI communication recent and relevant
- Produce regular newsletters
- Produce fundraising and communication materials both in digital and print format
- Research interesting and relevant topics/content and write compelling stories
- Assist in other projects as required, i.e. organizing events

Required Qualifications:

- Degree in a relevant area such as Communications, English or Development/International Studies
- Minimum of 3 years' experience with international organizations, international postings, or managing projects
- Fluent in English both written and spoken. French is added advantage
- Good knowledge of Word Press, web design and interest in graphics development
- Detail orientated, good organizational skills and the ability to work in a team environment.

Terms of the Contract:

- Please note that this is initially an unpaid part-time position
- Time Commitment: 4 - 6 hours per week working from home or remote distance.
- GRI is an Equal Opportunity Employer, all qualified applicants will be considered for this opportunity without regard to age, colour, religion, gender and origin Interested candidates are invited to send applications with CV/resume and letter of motivation to: recruitment@griuganda.org